



## **Youth Conservation Crew Recruitment Announcement**

**Status:** Full Time, Part Time, and On-Call Available

**Closing:** March 31, 2026, by 5 pm

**Salary and Benefits:** \$17/hour (No benefits for temp positions)

**Dates of Service:** June 22<sup>nd</sup> - August 27<sup>th</sup>

**Reports to:** Executive Director

### **Position Overview:**

The Coast Fork Willamette Watershed Council (CFWWC) is accepting applications for the Coast Fork Youth Conservation Crew for Summer 2026. This unique opportunity is conducted with local partners and landowners to provide entry-level job training, educational and networking opportunities, and employment experience.

The Coast Fork Willamette Watershed Council is an equal opportunity employer, providing services to the public without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. Applicants from diverse backgrounds are encouraged to apply.

### **Primary Duties/Responsibilities:**

- a) Mapping and manual treatment of non-native invasive weeds
- b) Trail clearing and maintenance
- c) Native seed collection for propagation
- d) Maintaining campground facilities and dispersed sites by picking up garbage, cleaning fire pits, removing hazardous trees
- e) Planting native forbs, and shrubs for pollinators
- f) Conducting rare plant monitoring
- g) Piling slash and activity fuels
- h) Wildlife habitat enhancement
- i) Post-wildfire rehabilitation
- j) Community event support

### **Qualifications:**

- Strong attention to detail, accuracy, and dependability
- Self-directed, with a high level of initiative and excellent work ethic
- Ability to hike up to 5 miles per day while carrying up to a 30-pound pack
- Ability to hike on uneven terrain and through slash
- Ability to work for a full, 9 hour day
- Passion for clean water and fish and wildlife habitat, specifically for the mission, programs, and collaborative, voluntary approach of the Coast Fork Willamette Watershed Council.

**To Apply – Email (preferred) or mail the following:**

- Cover letter that addresses the following (limit two pages):
  - Why you are interested in this position
  - Previous work or volunteer history, if any
  - Experience in the woods (gardening, hiking, backpacking, hunting, etc.)
  - Your future plans (i.e., planning to study forestry in college)
  - Your interests in natural resources
  - Why do you think you would be a good fit for this
  - Any additional information that you believe is relevant during the hiring process
  
- Applicant Information Sheet (See below)

**Email** – submit the above requirements to [coordinator@coastfork.org](mailto:coordinator@coastfork.org)

**Mail** – Coast Fork Willamette Watershed Council, Attn: Amanda Gilbert, 28 South 6<sup>th</sup> Street, Suite A, Cottage Grove, OR 97424

**Applicants who do not submit a cover letter and Applicant Information Sheet as detailed above will be removed from further consideration. DO NOT BRING APPLICATIONS BY THE OFFICE.**

**Application Selection Process**

Candidate interviews will take place in April. Candidates successfully moved to the next round must complete a 2-mile pack test. A follow-up interview may be required for final candidates. All applicants will be notified by May 31st if they have been selected.

**Questions:**

Questions about the position, process, or organization can be emailed to [coordinator@coastfork.org](mailto:coordinator@coastfork.org) or by phone at 541-767-9717.

# YOUTH CONSERVATION CREW

Employment Application Package



## Applicant Information Sheet

APPLICANT INFORMATION											
Last Name			First								
Street Address					Apartment/Unit #						
City			State		ZIP						
Phone			E-mail Address								
Full Time <input type="checkbox"/>		Part-Time <input checked="" type="checkbox"/>		*Part-time Days M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/>							
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If not, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
<p>* Part-time means at fewer days per week, not fewer hours per day due to travel. Shifts shorter than 9 hours are not possible due to travel time to project sites. When choosing part-time, please specify which days you will be able to work.</p>											
DEMOGRAPHICS											
Race							Choose Not to Answer <input type="checkbox"/>				
Ethnicity							Choose Not to Answer <input type="checkbox"/>				
Low-Income Household		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Is English Your First Language?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Gender											
Please Share Any Additional Relevant Information:											
EDUCATION											
High School					Address						
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>			
List any additional education											
REFERENCES											
<i>Please list professional, educational, or personal references.</i>											
Full Name					Relationship						
Company					Phone						
Address											
Full Name					Relationship						
Company					Phone						
Address											
<b>Funding Provided By:</b>			<p><b>OWEB</b></p>			<p><b>UPPER WILLAMETTE</b> SOIL &amp; WATER CONSERVATION DISTRICT</p>			<p><b>US Army Corps of Engineers®</b> Portland District</p>		