

# COAST FORK WILLAMETTE WATERSHED COUNCIL

## BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors met on August 6th, 2009.

The meeting was held at the Old City Hall, Cottage Grove, Oregon.

The meeting was called by the Board of Directors.

The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail.

The directors present for the meeting were Brian Forge, Dave Cunningham, Jim Mough, and Larry Weaver.

The other people present at the meeting were Pamela Reber and Tom Harada.

A Quorum was present, as there were four directors on the Board and four of them were present at this meeting.

### I REPORTS AND DISCUSSIONS

#### 1. Round Robin:

- Larry: Hosted the new board members get together at his house (with Cynthia Knight & Tom Harada).
  - Dave: Invasive Species Group met again
  - Tom: Still considering joining the board
  - Brian: Helped sort out final annual budget.
  - Jim: Looking at John Steele & Black Butte data & Woodard Claim for Bryn Thoms, DEQ.
  - Cynthia: Involved with Creswell Parks Advisory Committee & serves as South Lane Fire Board President currently.
2. Report on Programs and Activities: A report was given and discussed regarding the Corporation's programs and activities.
- Staff is bringing on contractors for both East Regional Park (project management) and Mosby Creek (landowner outreach) funded projects. Pam has been working on refining the scope of our existing funding and clarifying with Wendy Hudson (OWEB regional program representative) and Amanda Wilson (McKenzie Fiscal Agent) about the

nuances of billing, etc. to realize more efficiency and to be more on target with our relationship to OWEB project funding.

- Hill Creek flow & water quality issues are coming to a head in Creswell.
3. Upcoming Events: Discussion of the Coast Fork Annual Picnic and an upcoming meeting with Lane County Commissioners was discussed.
- September 11<sup>th</sup>: East Regional Park Work Party
  - Annual Picnic was proposed to combine with Mosby Creek Picnic (September 13<sup>th</sup> or 20<sup>th</sup>). Brian committed to coordinating Big Stuff BBQ, Corn: Dave, and Apple Press: Larry.
4. BEF/MMT RFP: The new request for proposals by the Bonneville Environmental Foundation/Meyer Memorial Trust Model Watershed Program was discussed.
5. September 3<sup>rd</sup> Agenda Items:
- OWEB/other grants
  - Annual Picnic
  - BEF proposal

## II CORPORATE ACTIONS

1. Minutes to Previous Meeting: The following motion was made (Brian), seconded (Larry), and passed (all):

RESOLVED to adopt the minutes of the July, 9th 2009 meeting.

2. Adoption of Annual Budget: Prior to the meeting, the Board received a multi-page spreadsheet version of the proposed annual budget as well as a pdf 1-page version (Final annual budget 2009.08.06.pdf). After discussion, the following motion was made (Jim), seconded (Dave), and passed (all):

RESOLVED that the Coast Fork Willamette Watershed Council adopt the 2010 annual budget (July 1, 2009- June 30, 2010).

3. New Board member: The following motion was made (Dave), seconded (Jim), and passed (all):

RESOLVED that Cynthia Knight join the Coast Fork Willamette Watershed Council as its newest board member.

4. Scheduling Next Meeting: The Board will meet at the regular monthly time and place at their September meeting, September 3<sup>rd</sup>, 2009 at the Old City Hall Office. The following motion was made, seconded, and passed:

RESOLVED that the next meeting of the Board will be at 6:45pm Thursday, September 3<sup>rd</sup>, 2009 at the Coast Fork office, 28 S. Sixth St. A, Cottage Grove, OR 97424.

Adjournment: There being no further business, the meeting was adjourned.

Signature of Secretary \_\_\_\_\_ Date: \_\_\_\_\_  
Dave Cunningham