

COAST FORK WILLAMETTE WATERSHED COUNCIL

BOARD OF DIRECTORS MEETING MINUTES

The Board of Directors met on July 9, 2009.

The meeting was held at the Old City Hall, Cottage Grove, Oregon.

The meeting was called by the Board of Directors.

The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail.

The directors present for the meeting were Brian Forge, Dave Cunningham, Jim Mough, and Larry Weaver.

The other people present at the meeting were Pamela Reber.

A Quorum was present, as there were four directors on the Board and four of them were present at this meeting.

I REPORTS AND DISCUSSIONS

1. Round Robin:

- Brian: Installed the kiosk at East Regional Park with help from Dave & Larry.
- Jim: Attended Black Butte Mercury meeting, on vacation before he loses it!
- Larry: Helped with coordinating the celebration of the Garden Lake Pavilion.
- Dave: Active with Invasive Species Group, he reported a new invasive plant at East Regional Park (creeping jenny).

2. New Board Members: Pam created a document outlining potential new board members that she will send out via email. Potential new board members were discussed briefly.

3. Report on Programs and Activities: A report was given and discussed regarding the Corporation's programs and activities.

- Fiscal management practices and organizational insurance were discussed. Both items are to be discussed with David Atkins, nonprofit attorney at our training session.
- East Regional Park Project logistics were discussed including a weed list and a demonstration area being under development by the 'Invasive Species' Group. Scot's broom can be 100% eradicated, Yellow flag iris

needs some areas of test removal to practice methods, and sponsorship was discussed.

- Hill Creek flow & water quality issues are coming to a head in Creswell.
4. June Financials: A report was given and discussed regarding the Corporation's income, expenses, cash, assets and financial situation. The Board reviewed a draft of the Annual Budget but decided to postpone its adoption until all components are updated and accurate.
 5. Upcoming Events: Discussion of the Coast Fork Annual Picnic, tabling at Bohemia Mining Days, and an upcoming meeting with Lane County Commissioners was discussed.

II CORPORATE ACTIONS

1. Minutes to Previous Meeting: The following motion was made (Dave), seconded (Larry), and passed (all):

RESOLVED to adopt the minutes of the June 4, 2009 meeting.

2. Quickbooks Setup Contract with Anne White, CPA: The Board reviewed a proposal outlining deliverables associated with establishing a new bookkeeping program for the Coast Fork. The following motion was made (Brian), seconded (Jim), and passed (all):

RESOLVED that the Coast Fork Willamette Watershed Council agrees to contract with Anne White, CPA, to set up Quickbooks for bookkeeping purposes.

3. Hill Creek Water Crisis: The Board requests that the Coast Fork Technical Committee review this situation and potential overlap with our mission at their next meeting. The following motion was made (Larry), and seconded (Brian), and passed (all):

RESOLVED that the Coast Fork Willamette Watershed Council Technical Committee take Hill Creek under consideration.

4. Oregon Invasive Species Council (OISC): The Board recommends that the Coast Fork participate in the Ed/Outreach Committee of the OISC. The following motion was made (Dave), and seconded (Brian), and passed (all):

RESOLVED that the Coast Fork Willamette Watershed Council join a committee of the OISC (led by Sam Chan) as an active Advisory Council member.

5. Scheduling Next Meeting: The Board will meet at the regular monthly time

