

**Coast Fork Willamette Watershed Council
Steering Committee Meeting Notes
September 4, 2008**

Attendees: Larry Weaver, Dave Cunningham, Allen Martin, Alison Center, Pam Reber.

Check-In:

Alison--

- Attended picnic
- Prepared materials for watershed council materials.

Larry—

- Killed blackberries, seed heads off thistle
- Researched more on Hill Creek—visited Dexter Corps office and met with someone. If conditions he described are correct, no flow would go into natural channel. However, since this project is old and small, he was referred to CG office.
- Helped with picnic setup, brought apple press.

Dave—

- Working with greenhouse person at CGHS, including curriculum.
- Attended picnic.

Paul—

- Attended picnic
- Made comments on Evaluation. “our organized formats may deter free conversation”—discuss in Eval section.

Allen—

- Helped set up picnic, purchased supplies,
- Attended Stormwater meetings in CG, 6-8 people attended including a developer.
- Cinderella is waiting on Pam; Hollyer program is waiting on Cindy Thieman sending grant; emailed Michael Pope and USFWS and is waiting to hear back. He is interested in going out to contractors to develop vegetation enhancement plans that are fundable.

Brian—

- Attended picnic
- Stormwater event in CG and sees an opportunity for the council to work with the city.

Executive Summary

No comments

Steering Committee Evaluation Report Out

Discussion about the meeting agendas included a need to be able to add additional agenda items, make agenda changes and discuss new business. Most Steering Committee

emphasis is on organizational/administrative issues, there is a need to have a new area (like 'On the Ground' issues) in order to allow time for discussion of areas of interest without feeling agenda timeline pressure.

All agree to add an open 15 minute slot to each Steering Committee agenda.

Organizational Discussion

Alison presented her pre-work 'Four Watershed Organizational Examples'—see attached scanned document. She clarified that the McKenzie is the only one with a separate organization. She pointed out that the Long Tom is more 'flat', whereas the McKenzie is more complicated.

Allen noted that there seems to be a correlation between watershed type/features and organization type; as well as age influencing the complexity of the organization.

Brainstorm of priorities or defining components of our watershed:

- CF is a municipal water source
- CF receives wastewater.
- Compared to others, we are least like the McKenzie and most like the Long Tom in terms of habitats, private ownership, many farms, small cities like JC/Veneta. McKenzie is very recreation oriented and drains the high-elevation Cascades like the Middle Fork.
- More agency land in the Coast Fork than Long Tom
- McKenzie Council makes recommendations to agencies on policies and takes political opinions on watershed issues; CF policy has been to remain neutral on hot button issues with our goal to be a forum.
- We do not Wild & Scenic status; we do have a superfund site (Black Butte mine)!
- We have Cascades influence, as well as influence from the Kalapooya divide with species like the Sugar pine, etc.
- Discussion about participation from agencies, redefinition of job descriptions due to funding changes. Further discussion about how we can be intentional about our interest.
- Public land and private land drains into same waters.
- Do we want to adapt what we have or agree to move forward with our current structure? —interest in moving forward as we are—we have a charter, if we can move it forward as we are? Only if there is a need.

The current Steering Committee agrees to become the Board of the nonprofit and to incorporate retaining the existing structure (approved model) as the basis of a non profit corporation.

Alison made a couple of comments/revisions to the Job Description, but the group seemed supportive of the hire of an Outreach & Administrative Specialist. A monthly cash flow outline is needed before confirming the hire.

Next meeting

New Agenda Items:

- ✓ Nonprofit organizational models

- ✓ Grants for approval

Revisited Agenda Items:

- ✓ St Com Evaluation, more/again?
- ✓ Budget approval
- ✓ Memo about new hire proposal

Appendices

A. Executive Summary

B. Nonprofit Models provided by Alison Center—see pdf

Coordinator Executive Summary August 2008

Upcoming Events

Sept 4th Steering Committee Mtg

Sept 9th 5p Ed/Outreach Committee 6:30p Tech Committee Mtgs

September 14th 1-4pm Friends of Mosby Creek Annual Picnic

September 24th Public Mtg with Joan Hagar, USGS, on bird habitat.

September 25th 9am East Regional Park bird walk with Joan Hagar

September 27th 9a-noon Garden Lake Work Party

Program Updates by Funding Category/Quarterly Work Plan Outline:

Support Grant

Administrative Duties

Fiscal management: See reports & budget.

Need to set up a meeting at Siuslaw Bank to switch signers and MWA.

Office:

Attempting to maintain order; Scott still has yet to move out.

Need volunteers for office—light typing, data entry, and filing. Even 2 hours here and there is a big help.

Committee coordination:

Steering Committee: Gail Hemsoth is considering joining the Steering Committee. Currently, she is embracing her role on the Ed/Outreach Committee and is acting as Chair. After school starts and we hire someone, she will evaluate her role. Last meeting we had an extensive discussion about recruitment of new members. Let me know if you would like me to set up a lunch with someone we would like to invite to join us.

Our Education & Outreach Committee meeting featured some strategic planning work and a discussion about hiring an Outreach Specialist.

The Technical committee updated on projects and plans for the next grant cycle.

August Events/Meetings:

Annual Celebration Aug 24th Thanks to everyone for a great event!
OSU Extension 'Living on the Land' Small Acreages Workshop July 24, 31, Tour Aug 2nd, Wksps Aug 7 & Aug 14th. Assisted Melissa Fery in agenda development, setup, presenting, speaker recruitment/tour locations & promotion. 50 new participants!

Garden Lake

I participated in helping the city of Creswell prepare a grant for submission to the State Parks Youth Legacy Program. Sheila Hale and Mark Shrives brought together a very broad group of community organizations, both for the grant proposal and the grant presentation which I attended in Salem. The funds requested would result in extensive nature-oriented interpretive signage and a pavilion. This is a great next step to follow our restoration efforts.

Need help with making SIGNS, snacks for work parties and need groups to be invited.

Floodplain Restoration

Finalized the budget for the NFWF contract with Eve and Allen. This project is moving forward, finally!

Upper Willamette Water Quality Monitoring Program

Eve, Cindy and I, along with Chuck Davis from SUB and the MFWWC Council completed a hiring process for the Water Quality Monitoring Coordinator Contract position. The applicant we chose is Aryana Ferguson. We began notifying our municipal partners this month about scheduling to begin monitoring in October.

Laurie Bernstein has agreed to co-lead our council's liaison work with this effort.

Mosby Creek

Monitoring Project

OSU Aquatic Inventories Project has completed their monitoring work on the mainstem of Mosby Creek. Peggy Kavanagh, the team lead, has agreed to join us at the Friends of Mosby Creek picnic to give an overview of their habitat assessment methods.

Instream Project

This was not recommended for funding, we will be resubmitting it in October.

Landowner Outreach

This is continuing with BLM funds, which are going to be supported by another \$22k secured from OWEB at the end of the grant selection/fiscal allocation process.

Friends of Mosby Creek

The Friends of Mosby Creek planning group met on June 30th and had tons of great ideas. These notes are attached, as is the Picnic Plan.

Need volunteers to help with planning/set up & to represent the council. Need a liaison for the CG Historical Society who could coordinate conducting historical interviews with Mosby old-timers and Kent Koester. This could lead to anecdotal data about salmonid presence in the watershed.