

**Coast Fork Willamette Watershed Council
Steering Committee Meeting Notes
August 7, 2008**

Attendees: Dustin Bengtson, Larry Weaver, Diana Bus, Dave Cunningham, Allen Martin, Alison Center, Jim Mough, Pam Reber.

Check-In:

Dustin –

- Completed & brought the ‘present’.
- Blue-green algae possibly in Dorena, being researched by Corps.
- Greg Taylor is a possibility for a speaker on the BiOp, October is next slot.
- Piper Creek culvert replacement is going in.
- Joint agency booth at Bohemia Mining Days focused on noxious weeds
- National Public Lands Day is Sept 29th.
- He concludes that his staff ability will be reduced.
- Made contact with Jeremy from Zumwalt property; Katherine Trask property about 150 acres.

Allen—

- Working on Cinderella Park; met with Glen Miller, ODA.
- Hollyer property planning; talked with Steve Smith, USFWS and he is interested in enrolling

Dave—

- Attended Ed/Outreach Mtg
- Identified two areas of knotweed & called them in.

Jim--

- Corresponding with Bryn Thoms about Black Butte mine

Larry –

- Killing blackberries
- Wants to poll the interest in pursuing Hill Creek remediation due to Bald Knob resigning from the area. His focus is on the aquatic condition of the historic stream channel, along with maintaining flow in Garden Lake during the transition in ownership at the mill.
 - Dustin mentioned that the structures are not currently maintained; could use current authorization funding to deal with how flows.
 - Jim mentioned that the UO students did the groundwork for the assessment in Hill Creek.
 - Allen suggests that
- Next year is Creswell’s 100 year anniversary.
- Creswell is on short list for State Park’s Youth Legacy grant program.

Diana –

- BLM is readjusting their involvement with watershed councils
- Big River Fish Passage pipe

- Bill O’Sullivan William_DOT_Sullivan@blm.gov

Alison--

- Monitoring turtles at ERP; normally they move to the trout pond during the heat of the summer—and this is occurring again this season.
- Dropped off data sheets to turtle volunteer, Betsy.
- Getting involved with arsenic study with UO Researcher

Executive Summary

Meet with Alison to discuss turtle monitoring.

Top 5 Priorities Table & Briefing Paper

At this meeting, a revised Top 5 Priorities table and a briefing paper proposal was presented to the Steering Committee:

Review of Table resulted in the following text changes:

Agreed to amend #3 to say *expand personnel capacity* (rather than staff capacity) to imply inclusion of expanding staff **and** Steering Committee membership, skills and resources.

Discussion: Agreed to recruit new steering committee members:

Names: Jim will do research on web sites; Alison found materials; Brian willing to participate; Don Nordin would be a good; Gail Hemsoth; John Steele; Cynthia Knight; Ralph Zeller.

Amend #1 to read Pursue nonprofit status & develop an organizational model.

Discussion:

- Encourage all council members to visit websites; research councils for an idea of what their ideal model would look like.
- Bring in Dana Erickson or Eve Montanaro to give a talk about the process they have used.
- NOTE the OWEB Conference is in Eugene, Nov. 5-7, this will be a good place to learn from other councils.

Status of Recommendations/Proposed decisions in the Briefing Paper:

1. Convene an organizational committee (& set initial meeting date)
 - NO, it was decided to conduct a 45min-1 hour session for the next 3 meetings in order to work on organizational issues in the table.
2. Use this priorities document as a Steering Committee Work Plan through December 2008.
 - This was generally agreed to, but not specifically. Need to confer with Deb about how this and the Steering Committee Evaluation results overlap.
3. Move Coordinator from a Contract to a Staff position by December 2008.
 - This was generally agreed to, however the Steering Committee supports moving in that direction.

- Subsequent conversations have identified the need to hire one part time position during which a Memo that covers some of the employee/contractor issues will be shared with the Steering Committee.
- Jim agrees with moving staff to employee status; Brian, Larry in agreement as well. Allen sees more process needed to throw out the extensive contractor paperwork we drafted, and engage another complicated process.

Quick Poll--What is an organizational model?

Staff arrangement (3), goals (2), decision making (1), actions (). Agreed that we need to identify things we like and don't like about councils and WEIGH WHAT WOULD BE BEST FOR THIS COUNCIL.

After discussion—other factors include: context of watershed, background or stakeholder affiliation of members.

Annual Celebration

- SEE EVENT OUTLINE & INVITATION

Allen & Dustin grills & tables meet Allen at office at 9am; Allen to buy supplies at Costco. Allen & Pam to head to the site at 9am for set up of tables, the few office chairs, canopy,

Bring coolers (Dave) to deliver to the office before Sat morning. He can bring 6 or 7 chairs too.

dessert--Alison

burger fixings--Dave

Dustin (HAD TO CANCEL)/Dave set up at 12:30pm

Diana—forks/plates—Pam to inventory and give Allen a shopping list, or help shop.

Burner—Dave

Corn—Allen, Pam, others

Sodas—Costco

Decided to give ‘the gift’ at the Celebration and everyone can sign

Next meeting

Nonprofit organizational models—samples and/or presentations

St Com Evaluation

Budget approval

Memo about new hire proposal

Appendices

A. Top 5 Priorities Briefing Paper

B. Financial Report

C. Coordinator Executive Summary

A. Briefing Paper CFWWC Steering Committee
Top 5 Priorities—Next Steps Table

Type of Action by Committee: Decision X , Information X

Issue: (describe the issue, if one exists)

At our last meeting, we identified our Top 5 priorities. There was some vagueness about our next steps, so the Coordinator drafted some, had them reviewed by Deb and Allen, then revisited them and input them into a table (as per Deb's suggestion). This document has been revised, please see new document.

Proposal or desired outcome: (for decisions, identify your recommended solution and rationale)

Discussion & review of the attached document.

Recommendations/Proposed decisions:

- Convene an organizational committee (& set initial meeting date)
- Use this priorities document as a Steering Committee work plan through December 2008.
- Move Coordinator from a Contract to a Staff position by December 2008.

B. July 2008 Financial Report

Copies available at the office

Coordinator Executive Summary July 2008

Upcoming Events:

'What to do about Weeds?' 6-9pm at the Creswell Community Center featuring Andy Hulting, ODA and Orin Schumacher, Lane County.

August 12th Committees meet at office 5p/6:30p

August 15th 8a-11am Garden lake Work Party

August 24th Coast Fork Annual Picnic & Volunteer Appreciation

September 9th Committees Meet 5p/6:30p

September 24th Public Mtg with Joan Hagar, USGS, on bird habitat.

September 27th 9a-noon Garden Lake Work Party

Program Updates by Funding Category/Quarterly Work Plan Outline:

Support Grant

Administrative Duties

Fiscal management:

See reports.

Office:

Attempting to maintain order; Scott still has yet to move out.

Committee coordination:

Our Education & Outreach Committee meeting featured Jason Blazar of Camas Educational Network.

The Technical committee updated on projects and plans for the next grant cycle, see attached notes.

June Events/Meetings:

Garden Lake

Anticipating a prolific seed & growth season, we had contractors make a cut of the Peninsula, Westside, Central and Hill Creek areas to reduce the seed produced by teasel, thistle, and others and to shorten blackberry canes.

Floodplain Restoration

Developing planning materials.

Upper Willamette Water Quality Monitoring Program

Eve, Cindy and I have defined the Project Mgmt scope of this project, with the Coast Fork participation being simplified. Laurie Bernstein has agreed to co-lead our council's liaison work with this effort.

Pam is participating in the hire of the WQ monitoring coordinator and will assist in bringing the cities back on board to implement their components of the project.

Mosby Creek

Monitoring Project

OSU Aquatic Inventories Project has begun their monitoring work on the mainstem of Mosby Creek and should be done this week.

Instream Project

This was not recommended for funding, we will be resubmitting it in October.

Landowner Outreach

This is continuing with BLM funds, which are going to be supported by another \$22k secured from OWEB at the end of the grant selection/fiscal allocation process.

Friends of Mosby Creek

The Friends of Mosby Creek planning group met on June 30th and had tons of great ideas. These notes are attached, as is the Picnic Plan.

Appendices:

- A. Coast Fork Annual Celebration Plan
- B. Technical Committee notes
- C. Ed/Outreach Committee notes—by Gail Hemsoth
- D. Mosby Creek 6/30 mtg & Picnic Plan

A. Coast Fork Willamette Watershed Council Annual Celebration

Sunday August 24th

1-4/6pm

at the Walken Property on the Coast Fork Willamette River (34424 Walnut Ln)

Family & friends welcome!

Directions:

Go East on Main St out of downtown Creswell, or at the I-5 intersection, head East towards Cloverdale Rd. Turn left/North onto Dale Kuni Rd. Follow to Melton Rd. Turn left/West on Melton Rd and follow it as it parallels I-5. At the yellow gate, turn right/East onto Walnut Ln—go to the end and follow signs.

Purpose:

To recognize the contributions of our volunteers with a fun event at a beautiful site.

Fun event proposal:

Have a great BBQ like last year, without the rain. Add to it a pre-event float, relaxation, a 30-minute program (thank yous, updates, awards/prizes), and optional games.

Agenda (proposed):

9-1pm Set up as needed NEED A SET UP PERSON

11am Folks who want to float to site put in at Cloverdale (or Lynx Hollow) for a 2 hour float.

1pm Gather on site/ food set up (NEED A FOOD MGMT PERSON)

- Set out appetizers for people who are starving
- Start heating grills/prepping burgers & dogs NEED A GRILL PERSON
- Set up Bocci ball or volley ball or other fun activity NEED BOCCI/GAMES LEAD

2pm Eat a big BBQ

2:30pm Recognize the great work people do; give away a few silly prizes & awards

- Please nominate someone who you think has made an outstanding contribution to the council.

3pm Play games; walk along this beautiful section of river; take boat rides across to State Park property

4pm Cleanup food & canopy infrastructure so folks who want to leave can; begin the championship Bocci game. . . NEED A BREAKDOWN LEAD

Site setup:

Parking still needs to be assessed. The grills and other gear will definitely need to be driven down the access road that gets rougher as it goes towards the river (but definitely a clear road). Coolers with ice and tables for food. Need to decide if we need enough tables for everyone to eat at in addition to putting food out.

NEED A SET UP PERSON (parking, decide where to put up canopies, chairs, tables, getting this stuff to the site).

Items to bring:

- Lawn chairs
 - Need 10+ extra for folks that forget: _____
 - Need 4-5 blankets for kids, extra room just in case.
- Coolers with ice (need 3-4 large)
- Potluck item & anything related to what you are volunteering for:
 - Allen: grill
 - Plates/cups/napkins/silverware (plastic)--Pam
- Food breakout:
 - Council to provide:
 - burgers, dogs, buns,
 - chips: who will purchase? _____
 - budget? _____
 - Drinks: _____
 - Salad 1: _____
 - Salad 2: _____
 - Salad 3: Tomato & feta salad (Pam)
 - Dessert 1: _____
 - Dessert 2: _____
 - Dessert 3: _____
 - Corn: Pam
- Toilet paper for outhouse (Pam)
- Bocci set
- Volleyball or other game supplies
- River shoes
- Sun hat/screen

LOGISTICS:

Please sign up to assist with either bringing a potluck item or being a lead on one of the logistics items. If you are bringing food, please plan to bring a cooler (or coordinate) if the item needs it to maintain freshness in the heat.

Section B: Tech minutes moved to web tech meeting minute's section
Section C: Outreach Minutes moved to web Outreach meeting section

D. Friends of Mosby Creek Picnic 2008

Project Plan

Date/Time: Sunday, September 14th (confirmed); 1-4pm (proposed)

Location: Blue Mountain Park (confirmed)

Directions: (proposed) Heading SW out Mosby Creek Rd, at mile post __, fork right onto Blue Mountain School Rd. Follow road __ miles to Blue Mtn School, the park is down the park access road on the left in front of school. Follow signs to park.

Theme/Picnic Goals (proposed):

1) Share information about habitat enhancement & vegetation management:

Why? (messaging)

- Native trees & shrubs create shade for streams;
- Native plants provide food and habitat for migrating birds whose populations are declining.
- Invasive plants prevent trees/shrubs from maturing and filling in the canopy, and threaten native plant diversity.
- Yards & streamside areas present a great opportunity for plantings & invasive removal.
- To encourage Mosby Creekers to schedule site visits & develop restoration/planting plans for their properties.

How?

- Peggy Kavanaugh (invited speaker) to discuss riparian shade while explaining the ODFW Aquatic Inventory survey methods (theme & update).
- Have an interpretive nature trail on site; develop signage that identifies native plants at a work party prior to the event.
- Set up a demonstration planting plan using potted natives
- Set up displays of native plants, including brochures.

2) Update on Recent Activities

- ODFW Aquatic Inventory—Peggy K if available
- Blue Mtn & other inquiries—Kent K.
- Outreach efforts by the watershed council—Pam
- Design project—Bob Danehy, WeyCo
- Fish—Erik Moberly, ODFW

3) Friends of Mosby Creek Content

- Schedule site visits
- Schedule historical interviews
- Report out of safety issues

- No 'open mike' this year (per Kent's suggestion), reduce political side.
- Invite other updates like births, deaths, new neighbors, etc?

Agenda (proposed): Under development

Friends of Mosby Creek

A. Event Proposal Summer 2008

Proposed Event	Proposed Date/Time (in order of feasibility)			Proposed Location	Topic/Theme/Agenda
Friends of Mosby Creek Community Picnic	Sun	Sept 7	No known conflicts	Either Blue Mtn Park Or MacGregor's if interested	"Mosby Creek: Ridgeline to Valley Waters" (cliffs, rapids, fish, vistas are all part of the majesty of MC) Check in with neighbors on issues; Short presentation & interpretive tour on bird habitat & other benefits of native plants; wildlife stories or quiz; Planting plan example; Share food & fun on the creek!
		Sept 14	Eugene Celebration/ LCC Term over		
		Aug 17	Lane County Fair		
		Aug 24 th	Council Picnic		
	Sat	Aug 23			
		Aug 30-no	Labor Day wknd		
Creek Tour --WeyCo restoration site --Creek habitat w/ ODFW surveyors	Awaiting response from scientists			WeyCo stream section and a survey site	ODFW Aquatic Inventory assessment methods & stream conditions on Weyerhaeuser property & GETTING OUTSIDE
Blue Mtn Hike	Kent is lead on the newly formed 'Friends of Blue Mtn'			Blue Mtn cliffs	Build support for doing a cleanup & adopting the area trails & picnic areas
Bird Watching Event	September 24 th or 25 th during Joan Hagar tentative visit & public mtg presentation at CG Community Ctr			East Regional Park & Kent Koester's	Learn about the importance of native species for birds & other wildlife.
Site Visits	As folks are interested in August & September, call Pam at 767-9717			Mosby Creek private land, especially along a waterway.	Host a free site visit consultation to find out about restoration opportunities and grant money options.

B. Minutes from meeting at the Wheeler's Residence 6/30/08

Attendees: David & Nolene Wheeler, Chuck & Dian Missar, Kent Koester, Pam Reber, Annette Simard (at the end).

AGENDA:

Updates

- Tools
- Tree Planting
- Kent's 'Friends of Blue Mtn'

Summer events & planning

- Picnic
 - Tour Ideas
 - Public Mtg with Joan Hagar
-

UPDATES

Flamer tool:

- Liability of burning on the landowner
- Preferred to have it on a cart as opposed to a backpack
- Exempt Coast Fork from liability by having landowners borrowing it sign a release

Tree Planting:

- Missars 40 new trees and 2 new fawns!
- Koester 100 new trees planted and an ODF grant for a site mgmt plan to enhance tree farm production and habitat concurrently. Nancy Taylor, check for email.

Summer Events & Planning

After some discussion of how the focus of our last meeting was on fish, partly because we had a presentation on fish, we decided that it would be prudent to develop a different theme that people could apply more specifically to their own properties.

Summer topics/planning:

- Habitat—how and why it is important, emphasis on terrestrial habitat, esp. birds.
- Enhancing habitat around residential properties—planting species that support migrant and resident bird species.
- Interpretive tours to discuss existing habitat and the benefits it provides (hands on)
- Stewardship of natural resources—possibly to be combined with Blue Mtn Cleanup and tour

touring WeyCo habitat restoration site or having a demonstration of inventory practices done by ODFW; Joan Hagar at a Coast Fork public meeting and bird tour

Future speaker idea: Pete Barrell, new Parks Mgmt hire at city of CG

Blue Mtn could be framed as a 'Special place of Mosby Creek' that could feature a cleanup, trail that was marked & maintained, poured concrete picnic tables, etc. with Allen, Pam and Eve.

Allen is concerned whether we are getting the information we need from the Corps. It's important to go to the public very prepared.

Pam says there are areas that have been mapped out and identified as areas to restore. Maybe we need to cross reference what the Corps did with our priorities. It's our responsibility to get the message out.

We can focus in on high priority areas for us. There was discussion about contacting property owners. Brian has made contact with the Zumwalt families. Allen knows folks who have land with old borrow pit ponds on them. Pam would like to get State Parks involved to work at Lynx Hollow.

Top 5 Priorities Overview

1. Pursuing non-profit status
2. Implement Existing Projects
3. Expand Staff Capacity
4. Refine Organizational Model
5. Promotion of the Watershed Council

We reviewed this Steering Committee prioritization process to brief the Technical committee on the process and to think through the components as they relate to the committee. We discussed refining #2 to include next steps/goals around project staff and performance (improving methods, e.g.). The final will include those revisions.

Brian: 2 shopping carts in the river, he is planning on going to get them out. The kiosk for East Regional Park is complete and Brian would like to deliver that to the City of Cottage Grove.

Next meeting August 12, 2008, 6:30pm

Agenda Topics:

- Cinderella Park Grant Review
- Floodplain Restoration Outreach
- Troubleshooting restoration partnership and building project capacity

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