

Coast Fork Willamette Watershed Council Steering Committee

Meeting Notes

November 1, 2007

Attendees: Diana Bus, Paul Bohner, Allen Martin, Alison Center, Pam Reber

Check-In:

Alison: Attended East Regional Park Master Plan meeting; Has been reviewing ERP draft Master Plan.

Paul: Talked with Dave Cunningham about Steering Committee involvement—he was one of the original members; Mentions 10/17/07 CG Sentinel article and the schedule issue (Pam clarified that time was listed incorrectly). **(Note from Don Loeffler: Dave Cunningham was never a member of the Steering Committee. He had been asked but was ill at the time and for several years did not respond to email or phone attempts)**

Allen: Attended Technical Committee mtg

Diana: Ed/Outreach attended; WOPR deadline extended another month—into January

Coordinator Contract:

Question about additional funds came up as Allen and Pam were about to sign. All agreed that additional funds received would go to salary and fiscal. Decided to sign contract as is, and make an addendum A for the remaining additional funds allocated—use template of contract page 1, change to reflect addition funds and new timeline beginning Dec 1st, with funds divided into an equal number of payments over the remaining months.

Coord Executive Summary:

Get Nov 3rd Mosby Creek hike date/time to Diana so she can invite Chuck Vostel.

TMDL – Long Tom council water quality report, Pam met with Cindy from the Long Tom. Coast Fork may be able to submit a proposal with the Middle Fork to do water quality monitoring.

Evaluation Update:

Coordinator evaluation: Allen will be sending out a document; will be limited to Steering Committee

Council evaluation: Deb sent out the Council Evaluation form and is requesting responses by November 16th.

Ed/Outreach Update

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Diana introduced our first results from our meeting Oct 31st

Discussion of how to capture the good work done in the matrix

Everyone is invited to our next meeting Nov 20th 9am at the Council office.

Holiday Open House

After discussion, it was decided to have the Open House at the Cottage Grove Community Center so there would be enough space. It is reserved from 4-9p, so our event can run 5-8p.

Steering Committee members are requested to bring hors d'ouvres & refreshments.

Goals/Features of this outreach event:

- Have answers to how people can get involved, what we need, partner lists
- Garden Lake PowerPoint; flyover of FBP;
- Map for 'where you live' participation; develop an array of sign up choices for volunteers
- Promotion: in both papers & R-G (Creswell's electronic); reader board in CG—use press release to try to get article.
- Absentee delegation:
 - Allen says Brian and Larry will help schlep/set up
 - Alison nominated Deb to cook something special
 - Alison bringing food and staffing 4-5p (note this is now set up)
- Need to schedule room (done) and reserve the IN FOCUS machine.

Presentations include volunteer opportunities, etc.

- Stations around the room for various outreach components
 - Garden Lake (Claire to prepare)
 - Ed Project
 - See above

Annual Meeting

Last meeting was mostly about administrative, developing operating norms—did include a brainstorm of 1, 2, 5 year goals.

Do we invite outside partners? Overall no—but maybe committee members for parts.

--No, instead refine our project focus areas.

--But need to resolve how to integrate people and agency goals.

--Depends on what we want to accomplish

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Review of goals from last meeting and set goals for this biennium —limit to 30 minutes max—maybe do this at December mtg.

Must have a birthday cake for Diana and Alison

Assimilate Action plan—Pam to prepare presentation—1.5 hour project block

Present 2-yr grant plan—as agreed upon by Tech Team

- Oct 2007 –what was submitted
- Dec 2007—what was submitted (DEQ 319)
- April 2008—grant plans (OWEB & NFF)
- Oct 2008—grant plans (OWEB, others)
- April 2009—grant plans

Review/approve Budget & Quarterly reports

Development overview/work session/How to build capacity/Role of board members

Review Outreach Strategy

Other ideas:

Wish list of capacity

--RFQs for skills

--what problems/needs do we have

--E.G. Hire a volunteer coordinator

Financial Report

No comments.

Next meeting

--Evaluations

--Elect officers, need a new Treasurer.

--January mtg

--need to get consensus on whether we are pursuing funding for non-profit status