

# **Coast Fork Willamette Watershed Council Steering Committee**

## **Meeting Notes**

July 12, 2007, 2007

**Attendees: Diana Bus, Paul Boehner, Deb Schmidt, Pam Reber, Allen Martin, Larry Weaver, Don Loeffler, Alison Center, and Dustin Bengtson**

### **Check-In:**

Deb: Helped putting up the Garden Lake Kiosk. Champion Mine cleanup starting the middle of July. Sent Rogue-Umpqua RAC title II application to the coordinator.

Diana: Processing BLM funds to the watershed council. Title II projects due August 3<sup>rd</sup> for the Eugene BLM RAC. Project to replace culverts on Big River Road will begin mid to late August.

Larry: Got Garden Lake Kiosk in place with Brian and others.

Paul: Attended the Watershed Council meeting at Pisgah

Allen: Doing prework for watershed council coordinator work contract. Our meeting is set for Monday July 16<sup>th</sup> at 6 p.m.. Sent steering committee members example contracts.

Dustin: Working to coordinate access to rehab the Black Butte mine.

Alison: Working with Pam on coordinating boy scouts working at East Regional Park.

### **Technical Committee Update:**

Quamash Prairie riparian mitigation is the primary project they will be moving forward to develop for OWEB grant.

Next step is to develop an abstract summary of all the projects.

### **Mosby Creek Update:**

The group has met twice and is moving forward in identifying opportunities for watershed enhancement/improvement.

### **Coordinator Executive Summary:**

See attached Coordinator's report

Bohemia Mining days – the Ed/Outreach committee decided not to staff a booth this year, though the Creswell 4<sup>th</sup> of July event was successful for getting folks interested. Pam will coordinate with the Federal Land Management Agencies booth (Forest Service, Bureau of Land Management, Army Corps of Engineers) and provide some information.

### **Bookkeeping and Fiscal Support Decision:**

Allen and Pam reviewed the options researched to date for bookkeeping and fiscal support. After much discussion regarding the Council's future fiscal support it was decided to continue with East Lane Soil and Water Conservation District in the short term and gather further information from other fiscal entities – i.e. McKenzie Alliance, and Cascade Pacific RC&D.

Questions to be asked include:

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What does the McKenzie Watershed Council require from the Alliance? Can they provide a chart of accounts set up by class, Profit and Loss report, and Budget to Actual report?

What will they expect from us and in what format, what kind of information?

By next meeting find out what options are available. Confirm deliverables. Pam will do the research on this.

### **Financial Report**

Alison presented the financial report there were no questions or concerns.

### **Agenda for next Steering Committee meeting August 2, 2007**

- Brainstorm of outreach strategies – Dustin to help facilitate.
- Fiscal management decision

### **Upcoming Events**

Public meeting is at Quamash Prairie July 25<sup>th</sup>.

Potentially do an Instream structure tour for the August Council meeting– Diana will check on BLM options – August 22nd

Friends of Mosby Creek Kick off Picnic September 16<sup>th</sup> at Kathy MacGregor's  
Council Celebration September 26<sup>th</sup> – Potluck Barbeque – look at Garden Lake

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**Attachment**

**Coordinator Report**

July 2007

Upcoming Meetings:

July 16<sup>th</sup> 1:30pm Watershed Ed Project Mtg with teachers & Walama

Restoration at the office

July 18<sup>th</sup> 6:30pm Tech Team Mtg at the office

July 25<sup>th</sup> CFWWC Tour of Short Mtn & Quamash Prairie

August 2<sup>nd</sup> 6:30pm Steering Committee Mtg

August 22<sup>nd</sup>—Tour

October 22<sup>nd</sup>—OWEB Restoration Grant Deadline

Program Updates by Funding Category/Quarterly Work Plan Outline:

**Support Grant**

Administrative Duties

Agendas/Minutes for the following meetings: Steering, Technical committees, small grant team, Mosby Creek landowner group, Ed/outreach committee.

Analysis of fiscal systems: Continuing research & coordination to ensure proper reporting for the Steering Committee and fiscal accountability to OWEB. Ongoing communication with ELSWCD is needed to ensure they perform with accuracy—some of my time is spent making sure they do things correctly/electronically. Met with Carol Byelick, bookkeeper—would like to hire her to set up our accounts. Phone meeting with Allen to work on how to present bookkeeping/fiscal organization decisions.

Final Report Prep: Completed 3 of 5 components for final OWEB report due at the end of August. I plan to complete the final report within the next 2 weeks.

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Volunteer Coordination: Laurie has been working very closely with me to act as Tech Committee Chair—we review materials & agenda items together to ensure clarity. Volunteer Carolanne Sudderth spent 2 3-hour work sessions in the office with me. One day was mostly office re-organization, the other she spent developing a spreadsheet of grant opportunities/details. Scott Burgwin donated 6 hours the last week of June towards the rent he owes us and plans to do more to catch up. He is working on the Jan Ogsbury small grant (b/c he works for her), set up Google Earth registration and helped type some things up.

#### Council Partnerships

Upper Willamette Small Grant team met June 27<sup>th</sup> to get the work done necessary to switch from one biennium to the next. We identified outstanding reports, delegated parts of the biennium report and necessary spreadsheets, and agreed on our priorities and bylaws for the 07-09 biennium. I am mostly coordinating completion, as everyone divided up the work. Bev Goodreau at OWEB should have everything by the middle of next week.

TMDLs: Just received a contract from Denise Kalakay, LCOG. It is consistent with the document that we extensively analyzed several months ago.

#### Landowner Relationships:

Jen Carroll—Laurie Bernstein and I conducted a site visit at the Carroll property on River Rd in Cottage Grove (between the Elks Club/Golf Course and the B& B) that is situated just upstream of the confluence with the Coast Fork. There is a dam that is a total blockage of Bennett Creek. I will prepare an abstract of this project and possibly have ODFW look at it.

Jan Ogsbury on Silk Creek—Scott Burgwin is beginning to work on this small grant as part of his work-trade for office space.

Stewart Shore—Site visit to Dorena oak property, referring to others but conducted one-time visit.

Had an extensive phone conversation with Jodi Lemmer of McKenzie River Trust about managing for oak ecosystems, Integrated Resource Management/Darin Stringer, as well as Creswell Butte. She wrote a document at ELSWCD about managing oak with goats, but says it is very labor-intensive. Since oak is not on our top priority list right now, I am using the strategy of referring people to others in order to pursue projects.

#### Education & Outreach

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Tabled at Creswell Fourth of July event: Made a park display (had park map laminated) and handed out brochures and work party flyers with Ron Petitti and Eagle Scout volunteer David DeHoop and his dad Dan. Ron estimated about 12,000 people attended the event, we spoke with a lot of locals, many of whom use the park.

The June 27<sup>th</sup> public meeting was a Tour of the South Meadow Restoration & plant nursery at Buford Park with Friends of Buford Park Executive Director Chris Orsinger. Over 25 people attended and many interesting conversations took place. Four attendees from Cottage Grove carpoled to the site.

### **Garden Lake**

Watering & maintenance of the Phase I plantings is being successfully completed by the City of Creswell in accordance with our agreement. In anticipation of a hot, dry summer, we will continue to monitor plant health & vigor along with the watering/maintenance schedule used by the City.

ODFW is still trying to locate a trap for the snapping turtle, but it has not been spotted. Evidently it was migrating from a neighboring pond, rather than specifically introduced from outside.

Log placement is beginning in the North pond and is being conducted by Erik and Brian of ODFW. Two small logs have been placed and more are planned. The kiosk for Garden Lake is finished and mostly installed (waiting on plywood in the middle)—thanks to Brian, Larry and all who helped install it!

The brochure for Garden Lake was very helpful at the Creswell outreach event—many residents were very impressed/excited to get it.

Two Eagle Scouts are conducting projects at the park, with one work party being July 14<sup>th</sup> at 8am.

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### Action Planning

Our current goal is to get 2 or 3 projects ready for the October 2007 restoration grant deadline. This will mean that projects need to be flushed out with project teams that move forward independently of the Technical Committee meeting time. Please see Technical Committee notes for project recommendations & Technical committee process.

Laurie and I will be finalizing the draft in the next few weeks. We will then ask for feedback and incorporate changes for the final version. We hope that it will serve to explain our priorities and guide our project choices for the next two years.

### TMDL Implementation Planning (LCOG/DEQ 319 funds)

#### Contract

With several people out of town, things have been on hold, but I anticipate this contract with LCOG will be signed within the month and work will begin. My scope of work will include Creswell, Cottage Grove and likely Coburg. It looks like LCOG is willing to deal with the fiscal management.

#### Creswell

Creswell's TMDL implementation matrix is pretty well flushed out and includes CFWWC contributions. I may check back in with the new City Manager to discuss it.

#### Cottage Grove

I plan to do a tour of Cottage Grove with Amanda Ferguson to identify potential restoration/WQ improvement opportunities as well as plan to try to spend some time looking at the CG Development code. Master planning for East & North Regional Parks will be taking place this summer with Amanda's FOUR interns!

### **Floodplain Restoration**

Eve and I will begin planning in mid-July for how to proceed. She is arranging for the funds to go through the City of Oakridge.